

# HIGH COURT OF JAMMU AND KASHMIR

(OFFICE OF THE CENTRAL PROJECT COORDINATER e-COURT)

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## NOTIFICATION

No: 563-CPC/J

Dated:- 18-01-2016

Applications in the prescribed format (ANNEXURE-A) are invited from permanent residents of J&K State for the post of Senior System Officer High Court Wing Jammu under e-Courts Mission Mode Project on consolidated wages. Application forms may be personally delivered in the office of the undersigned at Jammu for the candidates belonging to Jammu Province, at Srinagar for the candidates belonging to Kashmir Province and candidates belonging to Leh and Kargil Districts can submit their application forms in the Court of their respective Principal District & Sessions Judge on or before 10-02-2016.

Position	No of Posts	Educational Qualification	Consolidated Monthly Wages
Senior System Officer	01	M.E/M.Tech in Computer Science with first class or minimum 60% marks in aggregate.  OR  B.E/B.Tech/MCA in Computer Science/Engineering/Information Technology with first class or minimum 60% marks in aggregate with <b>One Year</b> experience in relevant field.	Rs 18000/=

**Age Limit:** Not exceeding 37 Years as on 01-01-2016.

**Place of Posting:** High Court Wing Jammu

### CERTIFICATES TO BE ATTACHED

1. Date of Birth Certificate.
2. Permanent Resident Certificate.
3. Qualification Certificate.
4. Work Experience (if any).

### JOB DESCRIPTION:

- a. To assist the High Court in ICT System administration and management.
- b. To manage ICT infrastructure such as computers, scanners, printers, LAN, Internet Connectivity, Communication equipment such as Switches, Routers, Modems, Wi Fi etc.
- c. Interaction with vendors for maintaining and supporting the equipment.
- d. Installation and maintenance of OS, office tools, customised application running, taking out of hard copies or support copies of reports etc.
- e. Assistance in training judges and court staff for effective utilisation of I.T resources.
- f. Ownership of problem resolution for addressing the complaints of District and Subordinate Courts for smooth operation of ICT infrastructure.

- g. Such other technical support duties as assigned by the High Court from time to time.

### **TERMS AND CONDITIONS**

1. The post carries consolidated monthly wages of Rs 18000/= (Rupees eighteen thousand only) and is purely contractual in nature with initial contract of service for two years.
2. Extension of contract will depend upon the job requirement and will be absolutely at the discretion of the High Court.
3. The payment of wages shall be subject to availability of funds from the Government.
4. All eligible candidates will be required to appear for the interview at Jammu on a date which will be notified separately. The date of interview shall be notified through print media and no separate call letters will be mailed to the candidates.
5. No Travelling allowance will be paid to the candidates appearing in the interview.
6. Incomplete application form, applications received after due date will be summarily rejected. No further correspondence will be entertained in this regard.

**(Malik Shabir Ahmad)**

CPC (e-Courts)

High Court of J&K, Jammu

Copy to:

1. Registrar General High Court of J&K
2. Pr. Secy. to Hon'ble the Chief Justice High Court of J&K
3. Secy. to Honble Mohammad Yaqoob Mir Chairperson Computer Committee High Court of J&K
4. Secy. to Honble Muzaffar Hussain Attar Member Computer Committee High Court of J&K
5. Secy. to Honble Tashi Rabstan Mamber Computer Committee High Court of J&K
6. Director Information J&K Jammu with the request to publish the notification in two leading daily news papers of the State and one local news paper of Ladakh region and for publicity through electronic media across all the provinces of the State.
7. Chief Accounts Officer High Court of J&K
8. I/C NIC High Court Jammu wing for uploading the notification on the official website of the High Court.

CPC (e-Courts)  
High Court of J&K, Jammu

10/1/2016

**ANNEXURE-A**

**Application for the post of Senior System officer for implementation  
of e-Court Mission Mode Project in the State of J&K**

S.no:- \_\_\_\_\_  
For office use only

*Affix self attested  
passport size  
photograph (do not pin  
or staple)*

1.	Name of the applicant		
2.	Father/ Guardian's name		
3.	Date of Birth		
4.	Sex Male/ female		
5.	Marital Status		
6.	Permanent Address		
7.	Present Address		
8.	Educational Qualification	S.no	Percentage obtained in
		1	Matric
		2	10+2
		3	Graduation
		4	B.E/ B.Tech/ MCA
5	M.E / M.Tech		
9.	Work experience in the relevant field		
10.	e-mail address for communication		
11.	Phone no./ Mobile no. for communication		

Dated:-

Signature of the Candidate