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HIGH COURT OF JAMMU AND KASHMIR AT SRINAGAR
(Office of Registrar Judicial)

TENDER NOTICE

No 267/RIS

Date 31-5-2017

ND →

Sealed quotations affixed with Rs 10/- revenue stamps are invited from the government, semi-government and registered reputed dealers of the stationery and computer items for the supply of stationery and computer items for the use at High Court of J&K, Srinagar during the year 2017-18 as per the list mentioned below also available at official website (www.jkhighcourt.nic.in) indicating price, rebate/discount to be offered on each item. Sealed quotations should reach the office of Registrar Judicial, High Court of J&K Srinagar, on or before 19.06.2017 at 02.00 noon (along with samples of stationery and computer articles) The quotations should be accompanied with CDR (cash deposit receipt) of the nationalized bank worth Rs 10,000 pledged to Registrar Judicial High Court of Srinagar. The tenders will be opened on 20.06.2017 at 12.00 noon at the office of undersigned in presence of the interested tenderers. The contract rate shall be valid for the financial year 2017-18 The list of stationery and computer articles can also be obtained from the office of the undersigned on any working day during office hours

S. No

Item

01. Black Ink Riso-4251 1000 ml.
02. Mater Role E2 Riso
03. Master Roll A3
04. Toner Cartridge Samsung ML.2245
05. Toner Cartridge Canon 925
06. Toner Cartridge HP Laser Jet 36A
07. Toner Cartridge HP Laser Jet 88A
08. Toner Cartridge HP Laser Jet 49A
09. Toner Cartridge H.P. Laser Jet 12-A
10. Toner Cartridge H.P. Laser Jet 35A
11. Taskalfa Ink TK439
12. P/S Paper Image & Spectra-F/S
13. Photostat paper A4
14. Page Marker Slips
15. Permanent Marker
16. Dumper Superior
17. Toner Cartridge 303
18. File Cover (High Court of J&k, Sgr)
19. Flaps
20. Short Hand Note books
21. Sign pen
22. Ledger Paper (Matrix FS 75 gm)
23. Record Laces - 24no (white& Green)
24. Tape dispenser
25. Stapler Pins (10 No/24 No)
26. Dumper Superior Big

27. Pilot pen (V5, V7, V10)
28. Stapler Big/ Medium
29. Steel Paper Pins
30. Label Sheets
31. Bond paper
32. Notepad-33 no & 22 no
33. Gum Bottle 750 ml
34. Glue stick 15 grm
35. Gum Tube 200 grm
36. Pencil Platinum
37. Gel and Ball Pen
38. White Fluid Pen
39. Envelopes yellow-laminated 11x5
40. Envelopes yellow-laminated 10x8
41. Envelopes yellow-laminated 16x12
42. Cello Tape
43. Register-Superior (size 29.7x21cm)-300 leaves
44. Highlighter(Different Colours)

For samples of file covers (Sr No 18) contact the office of the undersigned.

Terms and conditions to be followed are given below

1. Cost will include delivery charges
2. Supply should be made as per samples given at the time of opening of tender.
3. Supply should be made to this office as and when required
4. Payment shall be made against the delivery of the items.
5. FDR shall be kept as a security.
6. Delivery period of supply of items would be from the effective date of supply order.
7. Only authorized dealer from Srinagar shall quote for items from serial No 1 to 11 & 17.

Please note that supply order can be cancelled unilaterally by the buyer in case items supplied do not match with the samples and are not received within prescribed delivery period



Registrar Judicial

High Court of J&K, Srinagar

No : 19258-60

Date: 31-5-2017

Copy to the:-

1. Director information J&K, Srinagar for publication of instant Tender Notice in the daily newspapers (English & Urdu) having wide circulation in state of J&K.
2. NIC for uploading the Tender Notice on official website of High Court of Jammu and Kashmir, Srinagar.
3. Notice Board



Registrar Judicial