

HIGH COURT OF JAMMU AND KASHMIR AT SRINAGAR
(Office of Registrar Judicial)

TENDER NOTICE

No 02/NIT/RJS/HC Date 25-09-2018

Sealed quotations affixed with Rs 10/- revenue stamps are invited from the government, semi-government and registered reputed dealers of the of stationery and computer items having GST Registration for the supply of stationery and computer items for the use at High Court of J&K, Srinagar during the financial year 2018-19 as per the list mentioned below also available at official website (www.jkhighcourt.nic.in) indicating price, rebate/discount to be offered on each item. Sealed quotations should reach the office of Registrar Judicial, High Court of J&K Srinagar, on or before **12.10.2018 at 02.00 pm** (along with samples of stationery and computer articles) The quotations should be accompanied with CDR (cash deposit receipt) of the nationalized bank worth **Rs 15,000** pledged to Registrar Judicial High Court of Srinagar. The tenders will be opened on **15.10.2018** at 03.00 pm at the office of undersigned in presence of the interested tenderers. The contract rate shall be valid for the financial year 2018-19 The list of stationery and computer articles can also be obtained from the office of the undersigned on any working day during office hours

S. No	Item	Quantity
1.	Black Ink Riso-4251 1000 ml.	150 Nos
2.	Mater Role E2 Riso	20 Nos
3.	Master Roll A3	20 Nos
4.	RISO Ink 1230 Comcolour	20 Nos
5.	Toner Cartridge Canon 925	20 Nos
6.	Toner Cartridge HP Laser Jet 36A	05 Nos
7.	Toner Cartridge HP Laser Jet 88A	05 Nos
8.	Toner Cartridge HP Laser Jet PROM104	10 Nos
9.	Toner Cartridge H.P. Laser Jet 12-A	10 Nos
10.	Toner Cartridge H.P. Laser Jet 35A	02 Nos
11.	Taskalfa Ink TK439	60 Nos
12.	P/S Paper Power & Spectra-F/S	1000 Rims
13.	Photostat paper A4 (Power)	5000 Rims



14. Page Marker Slips	2000 Nos
15. Permanent Marker	300 Nos
16. Dumper Superior	100 Nos
17. Tonner Cartridge 303	10 Nos
18. Short Hand Note books	500 Nos
19. Sign pen	500 Nos
20. Ledger Paper (Matrix FS 75 gm)	200 Rim
21. Record Laces – 24no (white& Green)	500 bundles
22. Tape dispenser	50 No
23. Stapler Pins (10 No/24 No) each	1000pckts
24. Dumper Superior Big	50 Nos.
25. Pilot pen (V5, V7, V10)	800 Nos.
26. Stapler Big/Medium	50 each
27. Steel Paper Pins	100 pckts
28. Label Sheets	10 rim
29. Bond paper	20 rim
30. Notepad-33 no & 22 no	300 Nos.
31. Gum Bottle 750 ml	50 Nos.
32. Glue stick 15 grm	100 Nos.
33. Gum Tube 200 grm	150 Nos.
34. Pencil Platinum	200 Pckts
35. Gel and Ball Pen	500 Nos.
36. White Fluid Pen	100 Nos.
37. Stamp Pad	500 Nos.
38. Envelopes yellow-laminated 11x5	10,000 Nos.
39. Envelopes yellow-cloth 10x12	3,000 Nos.
40. Envelopes yellow-cloth 16x12	5,000 Nos.
41. Cello Tape	500 nos
42. Register-Superior (size 29.7x21cm)-300 leaves	600 Nos
43. Highlighter(Different Colours)	500 no
44. Awal Wooden	100 Nos

Terms and conditions to be followed are given below

1. Cost will include delivery charges
2. Supply should be made as per samples given at the time of opening of tender.
3. Supply should be made to this office as and when required
4. Payment shall be made against the delivery of the items.
5. FDR shall be kept as a security Deposit.
6. Delivery period of supply of items would be from the effective date of supply order.
7. Only authorized dealers from Srinagar shall quote for items from serial No 1 to 11 & 17.
8. Rates quoted should be inclusive of GST.

Please note that supply order can be cancelled unilaterally by the buyer in case items supplied do not match with the samples and are not received within prescribed delivery period


Registrar Judicial

High Court of J&K, Srinagar

No : 36032-24

Date: 25/09-10

Copy to the:-

1. Director information J&K, Srinagar for publication of instant Tender Notice in the daily newspapers (English & Urdu) having wide circulation in state of J&K.
2. NIC for uploading the Tender Notice on official website of High Court of Jammu and Kashmir, Srinagar.
3. Notice Board


Registrar Judicial