

HIGH COURT OF JAMMU AND KASHMIR

(OFFICE OF THE CENTRAL PROJECT COORDINATOR e-COURTS)

SHORT TERM TENDER NOTICE

No: TENDER-JKHC/ 5/2017

Dated: 01.07.2017

High Court is inviting short term tenders for supply and installation of 140 No. of 0.65 KVA UPS and 4 No. of ADF Scanners for use in the High Court at Jammu and Srinagar. Complete specifications of the tendered items are given in **Annexure-I**. Technical and commercial bids may be submitted in two separate envelopes superscribed as "Technical" and "Commercial" up to 14-07-2017 4 PM in the office of the undersigned. Technical Bids will be opened in presence of the bidders/representatives on 15-07-2017 at 11 AM. Date for opening of commercial bids will be notified later on separately.

GENERAL TERMS AND CONDITIONS

- (1) Time for completion of supply and installation is 15 days from the date of issuance of Purchase order.
- (2) Bids must be accompanied with EMD of Rs 20,000/= (Rupees twenty thousand only) and non-refundable tender fee of Rs 500/- (Rupees five hundred only) in the name of Registrar General High Court of Jammu and Kashmir Srinagar.
- (3) Rates must be quoted per item. Rates must be inclusive of taxes and installation charges. Proforma of price bid is given under Annexure-II.
- (4) Bidders must clearly mention the period of warranty of the items offered.
- (5) Validity of rates quoted should not be less than six months.
- (6) Successful bidder has to provide onsite service support for the period of warranty.
- (7) During warranty period, the vendor has to attend the complaints without fail within the shortest possible time and in no case shall exceed two days downtime.
- (8) The vendor should have done similar type of work and must have completed at least two such tenders during the last five years.
- (9) The vendor must have a cumulative turnover of at least Rs 20 lakh during the last three financial years i.e, 2013-14, 2014-15, 2015-16 from the computer related business.
- (10) The prices quoted by the Vendor shall be in Indian rupees, inclusive of all taxes and not be subject to any price escalation.

- (11) High Court of Jammu and Kashmir reserves the right to split orders and / or accept or reject any quotation as also to alter any or all of the terms and conditions without assigning any reasons thereof.

Eligibility Criteria:

Bidder must have:

1. Service Tax Registration Certificate for Sole Proprietorship Firms.
2. Registered number of VAT/Sales Tax where his business is located and Income Tax/Pan/TIN and must submit copies of relevant certificates with the technical bid.
3. Letter of authorisation from the OEM. If the OEM is the bidder itself, then letter of incorporation of OEM.
4. A Bidder who is blacklisted from any other Govt. institution is not eligible to participate in this tender. Similarly at the time of bidding, the firms blacklisted/debarred in participating in any activities for fraudulent or corrupt practices by any State or Central Govt. or UT in India are not allowed to bid. For not being so debarred, the bidder must enclose a self-certified letter as proof.

Opening of Bids and Bid evaluation :-

1. Technical and financial bids will be opened at the same time as per Schedule mentioned in the Tender Document. However evaluation of technical bids will be carried out later on and results of the evaluation will be notified to the bidders through the official website of the High Court <http://jkhighcourt.nic.in>
2. The decision of the Evaluation Committee in the evaluation of the Qualification criteria and Commercial Bids shall be final. No correspondence will be entertained outside the process of negotiation / discussion with the Committee.

Note: High Court of Jammu and Kashmir may waive any minor informality or non-conformity or irregularity in a Bid.

3. High Court of Jammu and Kashmir reserves the right to accept or reject any