

HIGH COURT OF JAMMU & KASHMIR AND LADAKH

(Office of the Registrar General at Srinagar)

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Subject: Jammu and Kashmir High Court Staff (Conditions of Service) Rules, 1968.

NOTIFICATION

No. 1219 of 2022/RG/NG Dated:- 17-09-2022

In exercise of powers conferred under Rule 5 of the Jammu and Kashmir High Court Staff (Conditions of Service) Rules, 1968, the Hon'ble Chief Justice, High Court of Jammu & Kashmir and Ladakh, with the prior approval of the Lieutenant Governor, Union Territory of Jammu and Kashmir, has been pleased to substitute the existing schedule appended to the Jammu and Kashmir High Court Staff (Conditions of Service) Rules, 1968, by the schedule annexed hereto.

By order.

(Sanjeev Gupta)
Registrar General

No: 30909-38 of 2022/RG/NG Dated 17-09-2022

Copy to: -

1. Principal Secretary to Hon'ble the Chief Justice, High Court of J&K and Ladakh
2. Secretary to Hon'ble Mr. Justice _____
.... for information of His Lordship.
3. Registrar Vigilance, High Court of J&K and Ladakh, Srinagar
4. Secretary to the Government, Department of Law, Justice & Parliamentary Affairs, Civil Secretariat, Srinagar.
5. Registrar Recruitment, High Court Main Wing, Srinagar
6. Registrar Computers, High Court of J&K, Srinagar
7. Director J&K Judicial Academy, Srinagar
8. Registrar Judicial, High Court Wing, Jammu/Srinagar
9. Financial Advisor/CAO, High Court Main Wing, Srinagar
....for information.
10. ZPC, e-Courts, High Court of J&K, Srinagar for uploading the same on the official website of the High Court of J&K.
11. Manager, Government Press, Srinagar for publication of the same in the next Government Gazette.
12. In-Charge, Chief Librarian, High Court Wing, Jammu/Srinagar for keeping the record of the same.
13. Order file.

Registrar General

SCHEDULE**Sanctioned Strength of High Court Staff and their Pay Levels and Special Pay**

SCHEDULE			
S. No.	Category of the Post	Sanctioned Strength/ Total No. of Posts	Existing Scale of Pay
(i)	(ii)	(iii)	(iv)
GAZETTED OFFICERS CLASS-I (Posts manned by Judicial Officers)			
1	Registrar General	01	D&SJ Pay Scales as per Judicial Pay Commission
2	Registrar Vigilance	01	-do-
3	Pr. Secretary to Hon'ble The Chief Justice	01	-do-
4	Director (Academy)	01	-do-
5	Registrar Rules	01	-do-
6	Registrar Judicial	02	-do-
7	District & Sessions Judge (LRP)	02	-do-
8	Registrar Inspection	02	-do-
9	Registrar Computers	01	-do-
(Posts manned by Officers of the Registry)			
10	Registrar Administration	01	Level 13A (131100-216600)
11	Registrar Management	01	Level 13A (131100-216600)
12	Registrar Recruitment	01	Level 13A (131100-216600)
GAZETTED OFFICERS CLASS-II (Posts manned by the Judicial Officer)			
1	Joint Registrar (Judicial/Protocol)	02	Pay Scales as per Judicial Pay Commission
2	Sub-Judge (LRP)	04	-do-
3	Joint Registrar (Inspection) (Sub Judge/Civil Judges Senior Division)	02	-do-
4	Munsiff (LRP)	04	-do-
(Posts manned by Officers of the Registry)			
5	Additional Registrar-cum-Secretary	03	Level 13 (123100-215900)
6	Additional Registrar-cum-Bench Secretary	03	Level 13 (123100-215900)
7	Additional Registrar (Administration)	02	Level 13 (123100-215900)
9	Joint Registrar-cum-Secretary	04 (02+02)	Level 12 (78800-209200)
	<i>04= (02 posts created vide Government Order No. 3398-LD(A) of 2016 dated 13-12-2016 and 02 posts share out of 06 post of Joint Registrar created vide Government Order No. 795-LD(A) of 2008 dated 19-02-2008)</i>		
10	Joint Registrar-cum-Bench Secretary	04 (02+02)	Level 12 (78800-209200)
	<i>04= (02 posts created vide Government Order No. 1734-LD(A) of 2017 dated 28-04-2017 and 02 posts share out of 06 post of Joint Registrar created vide Government Order No. 795-LD(A) of 2008 dated 19-02-2008)</i>		

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11	Joint Registrar (Administration)	03 (01+02)	Level 12 (78800-209200)
Note: (01 post created vide Government Order No. 1734-LD(A) of 2017 dated 28-04-2017 and 02 posts share out of 06 post of Joint Registrar (Adm.) as per foot note.			
12	Joint Registrar (Computer)	02	Level 12 (78800-209200)
13	Chief Accounts Officer	01	Level 11 (67700-208700)
14	Deputy Registrar (Adm.)	05	Level 11 (67700-208700)
15	Deputy Registrar (Computer)	02	Level 11 (67700-208700)
16	Secretary	09	Level 11 (67700-208700)
17	Bench Secretary	09	Level 11 (67700-208700)

Note: 06 posts of Joint Registrar created vide Government Order No. 795-LD(A) of 2008 dated 19-02-2008 and out of these 06 posts 02 each have been earmarked for Deputy Registrar (Adm.), Secretaries and Bench Secretaries, respectively.

* Vide Government Order No. 1734- LD(A) of 2017 dated 28.04.2017. 01 post of Selection Grade and 02 Special Scale posts were created within the cadre of Deputy Registrar (Adm.) resultantly posts in the entry level comes to 04 plus 01 post from Judicial Academy = 05 posts.

**Vide Government Order No. 3398- LD(A) of 2016 dated 13.12.2016 Selection Grade 02 posts and 03 Special scale posts were created within the cadre of Secretaries resultantly posts in the entry level reduced to 09.

*** Vide Government Order No. 1734- LD(A) of 2017 dated 28.04.2017 Selection Grade 02 posts and 03 Special scale posts were created within the cadre of Bench Secretaries resultantly posts in the entry level reduced to 09.

GAZETTED OFFICERS CLASS-III
(Posts manned by Officers of the Registry)

1	Assistant Registrar - I	09	Level 8A (50700-160600)
2	Assistant Registrar -I (Computer)	03	Level 8A (50700-160600)
3	Assistant Registrar - II	09	Level 8 (47600-151100)
4	Accounts Officer	03	Level 8 (47600-151100)
5	Protocol Officer	02	Level 8 (47600-151100)
6	Assistant Registrar -II (Computer)	04	Level 8 (47600-151100)
7	Private Secretary	15	Level 8 (47600-151100)
8	Readers	17	Level 8 (47600-151100)

NON -GAZETTED
Ministerial Clerical Staff (Class-I)

1	Section Officer	19	Level 7 (44900-142400)
2	Section Officer (Computer)	06	Level 7 (44900-142400)
3	P.A-cum-Senior Scale Stenographer	26	Level 7 (44900-142400)
4	Chief Librarian	02	Level 6F (40800-129200)
5	Court Officer	02	Level 6E (35900-113500)
6	Supervisor (Telephone)	02	Level 6E (35900-113500)
7	Translator	07	Level 6E (35900-113500)
8	Data Entry Operators (Selection Grade)	04	Level 6E (35900-113500)
		04	Level -4 (25500-81100)

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9	Chauffer	09	Level 6C (35700-113100)
10	Junior Scale Stenographer	24	Level 6B (35600-112800))
11	Head Assistant / Assistant Court Officer/Accountant/ Accountant-cum-Head Assistant	41	Level 6B (35600-112800)
12	Librarian-I	02	Level 6 (35400-112400)
13	Senior System Officer	02	Level 6 (35400-112400)
14	Senior Technical Officer	02	Level 6 (35400-112400)
15	Senior Developer	02	Level 6 (35400-112400)
16	Senior Assistant (including post in the Registrar Vigilance Office) / Accounts Assistant	53	Level 5 (29200-92300)
17	Data Entry Operator	20	Level 5 (29200-92300)
18	Steno-Typists	11	Level 5 (29200-92300)
19	Librarian-II	02	Level 4 (25500-81100)
20	Computer Operator	08	Level 4 (25500-81100)
21	System Officer	06	Level 2 (19900-63200)
22	Telephone Operator	02	Level 4 (25500-81100)
23	Junior Assistants (including posts in the Registrar Vigilance Office)	04	Level 4 (25500-81100)
24	Developer	03	Level 4 (25500-81100)
25	Lift Operator	13	Level 4 (25500-81100)
26	Drivers Grade -I	12	Level 4 (25500-81100)
27	System Assistant	01	Level 2 (19900-63200)
28	Compositor	02	Level 2 (19900-63200)
29	Technical Assistant	02	Level 2 (19900-63200)
30	Library Assistant	02	Level 2 (19900-63200)
31	Electronic Gadget Operator	02	Level 2 (19900-63200)
32	Drivers Grade - II	14	Level 2 (19900-63200)
33	Photo-Assistant	02	Level 2 (19900-63200)
34	Electricians	03	Level 2 (19900-63200)
35	Head Gardner	01	Level-2 (19900-62300)

INFERIOR STAFF (CLASS-IV)

1	Jamadar Grade-I	27	Level - 1 (18000-56900)
2	Jamadar Grade-II	41	Level SL 2 (15900-50400)
3	Orderlies	67	Level SL-1 (14800-47100)
<p>Note: Sanctioned strength as on date of Jamadars + Orderlies = 17+118 total 135 (As per SRO 28 of 1996 the share of each of the category out of total sanctioned strength of Orderlies (peons)/Jamadars is as under: -</p> <p>i. Jamadars Grade-I @ 20% of total number of posts of Orderlies (Peons)/Jamadars out of 135 = 27 (Level - 1 (18000-56900))</p> <p>ii. Jamadars Grade-II @ 30% of total number of posts of Orderlies (Peons)/Jamadars out of 135 = 41 (Level - SL2 (15900-50400))</p> <p>iii. Orderlies (Peons) @ 50% of total number of posts of Orderlies (Peons)/Jamadars out of 135 = 67 (Level - SL1 (14800-47100))</p>			
4	Pump Operator	02	Level SL-2 (15900-50400)
5	Restorers	14	Level SL-2 (15900-50400)
6	Sanitary Supervisor	02	Level SL-2 (15900-50400)
7	Photostat Assistant	02	Level SL-1 (14800-47100)
8	Gateman-cum-Chowkidar	06	Level SL-1 (14800-47100)
9	Gardener	03	Level SL-1 (14800-47100)
10	Plumber	01	Level SL-1 (14800-47100)
11	Safaiwala	10	Level SL-1 (14800-47100)
12	Driver-cum-Orderly/ Driver	04	Level SL-1 (14800-47100)

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- Note:-**
1. Vide High Court Order No. 1118 dated 07.12.2018, 2^{1/2} (two and half days) salary as monthly allowances w.e.f 29.08.2008 (i.e the date of the resolution adopted by the Full Court in this behalf) in terms J&K High Court Staff (revised pay) Rules, 2018 in favour of the Chauffeurs, Driver-I and Driver-II.
 2. Government Order No. 6069-LD(Lit) of 2018 dated 06.12.2018 read Govt. Order No. 2896-LD(Lit) of 2018 dated 28.05.2019, 2^{1/2} (two and half days) salary as monthly allowances w.e.f 06.12.2018 (i.e the date of issuance of Govt. Order.) in favour of the Electricians of J&K High Court.
 3. Vide Government Order No. 3181-LD(A) of 2019 dated 17.06.2019 special pay equivalent to 10% of the basic pay in favour of the employees of the High Court J&K has been sanctioned.
 4. **Creation of following posts to be filled by outsourcing as mentioned in G.O No. 3358- L(A) of 2019 dated 01-08-2019 (meant for Judiciary Academy):**

S. No.	Category of the Post	Sanctioned Strength as on 23-05-2008	Scale of Pay Revised
1.	Jamadar	01	Level-1 (18000-56900)
2.	Chowkidar	02	Level-1 (18000-56900)
3.	Safiawala	02	Level-1 (18000-56900)
4.	Orderly	04	SL 3 (16900-53500)
5.	Driver	To be outsourced	

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