

**HIGH COURT, OF JAMMU & KASHMIR AND LADAKH**  
**(Office of Registrar (Recruitment) at Srinagar)**

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**Advertisement Notice No. 03 of 2022/RG/NG**

**Dated: 30-08-2022**

**Subject: - Advertisement for the posts in different categories (Non-Gazetted), in the High Court of Jammu & Kashmir and Ladakh.**

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|--|-------------------|
| a) Date of commencement for submission of online applications: | <u>06-09-2022</u> |
| b) Last date for submission of online applications:            | <u>20-09-2022</u> |
| c) Last date for submission of fee:                            | <u>20-09-2022</u> |

**Total number of posts advertised = ( 30 )**

Online applications are invited from eligible candidates for participating in the selection process for various posts shown against Item code No. mentioned in "Annexure-A" to this notification who:

- i) are domiciles of UT of Jammu and Kashmir in terms of **S.O 166 dated 18.05.2020** issued by GAD, Government of Jammu and Kashmir and are residents of UT of Ladakh for a period of not less than 15 years before the date of applying and are actually residing in the area.
- ii) are having age as on 01.01.2022:-
  - i) Not below 18 years, and
  - ii) Not above;
    - (a) 40 years in case of Open Merit.
    - (b) 43 years in case of SC/ST/RBA/ALC/OSC
    - (c) 42 years in case of Physically Challenged candidates.
    - (d) 48 years in case of Ex. Servicemen.
    - (e) 40 years in case of candidates in Government Service/Contractual employees;
- iii) are in possession of the prescribed minimum academic/ professional/ technical qualifications and fulfil all other eligibility conditions wherever required as shown against each post/item in the **Annexure "A" by or before the last date of submission of application forms i.e., 20-09-2022.**
- iv) have deposited fees of **Rs. 360/- (Rupees Three hundred and sixty only).**
- v) applications alongwith the prescribed fee shall be received only through online mode on the Recruitment Portal of the High Court of J&K, link of which shall be active on 06-09-2022 on the website of the High Court: <http://jkhighcourt.nic.in>.
- vi) before applying online, candidates are advised to carefully go through the guidelines for online submission of applications. These guidelines will be available on the online portal of the High Court of Jammu and Kashmir.

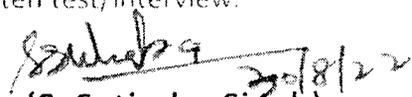
**Note:**

- a) Candidates who are eligible to apply for more than one post are required to apply separately for each post.
- b) The number of vacancies may increase or decrease, depending on their availability at the time of selection.
- c) The reservation for various categories has been determined as per the provisions of **S.O 127 dated 20.04.2020.**
- d) Submission of Application Form and fee payment shall not be accepted/entertained after the cut-off date fixed for receipt of the same.
- e) Candidates shall not submit the printout of the Application Form /fee payment receipt to the office of Registrar Recruitment, High Court of J&K and Ladakh at this stage.
- f) Please note that the above procedure is the only valid procedure for applying. In no other mode, the Application Form would be accepted and even online incomplete Application Form would not be accepted.



- g) The printout of the application form alongwith the fee payment receipt and required copies of documents shall be kept ready to be submitted as and when required.
- h) The in-service candidates / contractual employees shall submit photocopy of the filled up online application form through proper channel viz. the concerned Head of Department. In the event of failure of the candidate to route the application through proper channel, his /her eligibility shall be assessed as if he/she is not an in-service candidate. The Head of Department concerned shall forward the application form of the in-service candidates at the address of the Registrar Recruitment, High Court of J&K and Ladakh within **15 days** after the last date of filing their Application Form.
- i) The last date for submission of online application forms as prescribed above shall be the cut-off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the **1<sup>st</sup> of January, 2022**. Any qualification/experience acquired after last date of receipt/submission of online application form i.e., **20-09-2022** shall not be taken into account for any purpose.
- j) The prescribed qualifications reflect the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for written test/interview.
- k) The Criteria formulated for selection to the posts advertised will be uploaded on the official Website of the High Court <http://jkhighcourt.nic.in>.
- l) Call letters shall not be issued individually, however, wide publicity shall be given through print and electronic media, official Website <http://jkhighcourt.nic.in> of the High Court about the venues, dates of the written test/interview for the information of eligible candidates. No claim of being unaware of the dates/schedule for written test/interview shall be entertained.
- m) No TA/DA will be paid for participation in the written test/interview.

By order.

  
(S. Satinder Singh)

Registrar (Recruitment)

No.: 28299-320 of 2022/RG/NG dated: 30-08-2022

Copy to:

1. Registrar General, High Court of Jammu & Kashmir and Ladakh for information.
2. Principal Secretary to Hon'ble the Chief Justice, for information of His Lordship.
3. Secretary to Hon'ble Mr. Justice Sanjeev Kumar, for information of His Lordship.
4. Secretary to Hon'ble Mr. Justice Puneet Gupta, for information of His Lordship.
5. Secretary to Hon'ble Mr. Justice Javid Iqbal, for information of His Lordship.
6. Registrar Vigilance, High Court of J&K and Ladakh, Srinagar.
7. Director, J&K Judicial Academy, Moominabad, Srinagar
8. Registrar Rules, High Court of J&K and Ladakh, Srinagar
9. Registrar Judicial, High Court Wing, Srinagar
10. Registrar Judicial, High Court Wing, Jammu  
...for information and necessary action.
11. Director Information, Srinagar, with the request to publish the above notification in the daily newspapers, i.e., Daily Excelsior (Jammu) Kashmir Times (Jammu) Greater Kashmir (Srinagar) and Daily Srinagar Time (Srinagar)
12. Director, Doordarshan Kendra, Srinagar/Jammu with the request to broadcast the above Notification in news and Employment Bulletin.
13. Director, Radio Kashmir, Srinagar/Jammu/Leh/Kargil with the request to broadcast the above Notification in news and Employment Bulletin.
14. Central Project Coordinator, e-Courts, High Court of J&K, Srinagar for uploading the same on the High Court website.
15. Financial Advisor/CAO, High Court Main Wing, Srinagar.
16. Incharge Library, High Court Wing, Jammu/Srinagar for keeping the record of the same.
17. Order Book.

  
Registrar (Recruitment)

Annexure – A to the Advertisement Notice No. 03 of 2022/RG/NG

Item Code No.	Post and Grade	No. of Vacancies	Breakup of posts category wise	Prescribed Qualification	Mode of Recruitment
01/2022	Senior Scale Stenographers Level-7 (44900-142400)	04	OM = 01 ST = 01 EWS = 01 LAC = 01	Graduation from any recognized University with Diploma in Stenography recognized by the State Government.	By Direct Recruitment on the basis of English Shorthand and Type-writing test with minimum per minute speed of 80 words and 40 words respectively.
02/2022	Junior Scale Stenographers Level-6B (35600-12800)	07	RBA = 01 ST = 02 EWS = 02 LAC = 01 PSP = 01	Graduation from any recognized University with Diploma in Stenography recognized by the State Government.	By direct recruitment on the basis of English Shorthand and Type-writing test with minimum per minute speed of 70 words and 35 words respectively with two years experience.
03/2022	Junior Assistants Level-4 (25500-81100)	08	SC = 01 ST = 01 EWS = 04 LAC = 01 PSP = 01	Graduation from any recognized University	By direct recruitment
04/2022	Developer Level-4 (25500-81100)	02	RBA = 01 SC = 01	B.E/B.Tech/M.Sc/MCA with specialization in Computer Science/IT/Electronics, having three years' experience in Software Development in PHP+Postgresql/MySQL Environment	By direct recruitment
05/2022	Computer Operator Level-4 (25500-81100)	03	OM = 02 ST = 01	Graduation from any recognized University with Diploma in Computer Application or BCA recognized by the State Government.	By direct recruitment
06/2022	Computer Operator Level-2 (19900-63200)	06	OM = 03 RBA = 01 SC = 01 ST = 01	Graduation from any recognized University with Diploma in Computer Application or BCA recognized by the State Government.	By direct recruitment

*Santhosh*