

केन्द्रीय प्रशासनिक अधिकरण  
Central Administrative Tribunal  
जम्मू न्यायपीठ  
Jammu Bench

7  
Azadi Ka  
Mahotsav

Phone : 0191 - 2954045

E-Mail : filing\_cat@gov.in

Wazarat Road, Opposite Chief  
Secretary's Camp Office Jammu

Jammu - 180 001

Dated: 03.02.2025

No. 11-2/2022/Estt.

To,

The Chief Secretary,  
UT of Jammu & Kashmir,  
Civil Secretariat,  
Jammu - 180 001.

The Registrar General,  
Hon'ble High Court of Jammu & Kashmir and Ladakh,  
Janipur,  
Jammu - 180 007.

Sub.: Forwarding of Central Administrative Tribunal Vacancy  
Circular dated 21.01.2025 - reg.

Sir,

I am directed to refer to subject cited above and to forward herewith CAT, Principal Bench, New Delhi Vacancy Circular No. PB/17/5/2024-Estt. dated 21.01.2025 for filling up of various posts in CAT Jammu/Srinagar Bench on deputation basis with the request to take up the matter with all the Ministries/Departments of UT of J&K/subordinate offices for wide publicity of the same amongst their employees.

This is for your kind information and further necessary action.

Yours sincerely,

(Bijay Jha)

Deputy Registrar/HoO

Encls: As above.



225/A

No. PB/17/5/2024-Estt.  
केन्द्रीय प्रशासनिक अधिकरण  
CENTRAL ADMINISTRATIVE TRIBUNAL  
प्रधान न्यायापीठ  
PRINCIPAL BENCH



International Year  
of Cooperatives

फोन/Phone: 011- 23385097

ई.मेल/E-mail: [estt-cat@gov.in](mailto:estt-cat@gov.in)

61/35, कॉपरनिकस मार्ग /61/35, Copernicus Marg,  
नई दिल्ली - 110001/New Delhi - 110001.

दिनांक/Date: 21.01.2025

To,

The Dy. Registrar/HoO  
Central Administrative Tribunal  
Jammu & Srinagar Bench  
✓ Jammu and Srinagar.

Sub.: Circulation of Vacancy Circular dated 20.01.2025 -- reg.

Sir,

I am directed to forward herewith this Office vacancy circular of even number dated 20.01.2025 for filling up of various posts in CAT Jammu/Srinagar Bench on deputation basis with a request to take up the matter with the administration of UT of J&K, Hon'ble High Court of J&K and other Govt. central Govt. Offices in the UT of J&K for wide circulation of the same amongst their employees.

This is for your kind information and further necessary action please.

Yours faithfully,

Encl.: As above.

PARVEEN KUMAR SATIJA  
Digitally signed by  
PARVEEN KUMAR  
SATIJA  
Date: 2025.01.21  
12:23:15 +05:30

(P.K. Satija)  
Deputy Registrar (E)

Copy to:

1. The Registrar/Jt. Registrar/Dy. Registrar/HoO, CAT, All Outlying Benches for information through Email.
2. The Dy. Registrar (JA), CAT PB, New Delhi with reference to this Office Internal Note of even number dated 13.01.2025 and 15.01.2025.

By  
28.1.25  
SO (E.H.)



No. PB/17/5/2024-Estt.  
केन्द्रीय प्रशासनिक अधिकरण  
CENTRAL ADMINISTRATIVE TRIBUNAL  
प्रधान न्यायपीठ  
PRINCIPAL BENCH



International Year  
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2025

फोन/Phone: 011- 23385097

ई.मेल/E-mail: [estt-cal@gov.in](mailto:estt-cal@gov.in)

61/35, कॉपरनिकस मार्ग/61/35, Copernicus Marg,  
नई दिल्ली - 110001/New Delhi - 110001.

दिनांक/Date: 20.01.2025

CIRCULAR

Sub.: Special drive for filling up of the vacant posts in Central Administrative Tribunal Jammu Bench, Jammu and Central Administrative Tribunal Srinagar Bench, Srinagar on deputation basis.

It is proposed to fill up the following posts in the Central Administrative Tribunal Jammu Bench, Jammu and Central Administrative Tribunal Srinagar Bench, Srinagar on deputation basis initially for a period of 01 year which may be extended or curtailed in administrative exigencies from amongst the serving Govt. servants. The Pay and Allowances and other terms of deputation of the Officers/officials selected for the said posts will be regulated in accordance with the instructions contained in the Department of Personnel & Training OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time. The employees of Central Administrative Tribunal are eligible for and may continue to retain General Pool Residential Accommodation as per extant rules. It may be noted that the number of vacancies may increase/decrease during the final recruitment process. The name and number of posts, classifications, tenure, scale of pay and eligibility criteria for filling up of these posts on deputation basis are as under:

1. JOINT REGISTRAR (02)

Group A (Gazetted) in the Pay Level – 12 (Rs.78800–209200) of Pay Matrix (Pre-revised Pay Band – 3, Rs.15600-39100 plus Grade Pay of Rs.7600/-). Vacancies are presently available in Jammu (01) and Srinagar (01) Benches of the Tribunal.

Eligibility criteria:

- (i) Officers possessing a degree in law and holding:
  - (a) Analogous post in the Central/State Government/High Court; OR
  - (b) Posts with a minimum of 05 years of regular service in the Grade Pay of Rs.6600/- (Revised to Level 11 in 7<sup>th</sup> CPC).
- (ii) Judicial Officer with minimum of 08 years of regular service.

*Sanjiv*  
20.1.25

- (ii) 06 years of regular service in the scale of Pre-revised Pay Band - 2 (Rs.9300-34800 plus Grade Pay of Rs.4600/-).

5. ASSISTANT SECTION OFFICER (02)

Group B (Non-Gazetted) in the Pay Level -- 07 (Rs.44900--142400) of Pay Matrix (Pre-revised Pay Band -- 2, Rs.9300-34800 plus Grade Pay of Rs.4600/-). Vacancies are presently available in Jammu (01) and Srinagar (01) Benches of the Tribunal.

Eligibility criteria:

- (i) Officers from the Central Government or State Government or High Courts and Subordinate Courts -
- (a) Holding analogous post on regular basis; OR
- (b) Senior Assistant (Upper Division Clerks) in the Pay Level - 04 [Pre-revised Pay Band - 1, Rs.5200-20200 with Grade Pay Rs.2400/-] who have rendered not less than 10 years regular service in the grade.

AND

- (ii) Possessing a degree of a recognized University or equivalent.

6. COURT MASTER (01)

Group B (Non-Gazetted) in the Pay Level -- 07 (Rs.44900--142400) of Pay Matrix (Pre-revised Pay Band -- 2, Rs.9300-34800 plus Grade Pay of Rs.4600/-). Vacancy is presently available in Srinagar (01) Bench of the Tribunal.

Eligibility criteria:

- (i) Officers holding the post of Stenographer under Central Government or State Government or High Courts -
- (a) Holding analogous post on regular basis; OR
- (b) Stenographer Grade D [Pay Level - 04, Pre-revised Pay Band - 1, Rs.5200-20200 with Grade Pay Rs.2400/-] with 08 years of regular service in the grade.

7. JUNIOR ACCOUNTS OFFICER (02)

Group B (Non-Gazetted) in the Pay Level -- 06 (Rs.35400--112400) of Pay Matrix (Pre-revised Pay Band -- 2, Rs.9300-34800 plus Grade Pay of Rs.4200/-). Vacancies are presently available in Jammu (01) and Srinagar (01) Benches of the Tribunal.

Eligibility criteria:

Officials under the Central Government holding analogous post or SAS Accountant, Junior Accounts Officer in the various Accounting organizations; OR

*[Handwritten signature]*  
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10. SENIOR ACCOUNTANT (02)

Group C (Non-Gazetted) in the Pay Level -- 05 (Rs.29200-92300) of Pay Matrix (Pre-revised Pay Band -- 1, Rs.5200-20200 plus Grade Pay of Rs.2800/-). Vacancies are presently available in Jammu (01) and Srinagar (01) Benches of the Tribunal.

Eligibility criteria:

- (i) Senior Accountant of Departmentalised Accounting Organisation/Auditor of the Indian Audited Accounts Department. Senior Accountant of CGA Defence, P&T and Railways in that grade; OR
- (ii) Junior Accountant in the Departmentalised Accounting system or under CGA Accounts Department of Defence, P&T or Railways or Auditor under CAG with a minimum of 05 years experience in that grade; OR
- (iii) Assistant in C.S.S. Cadre with 03 months Cash and Accounts training conducted by ISTM.

11. SENIOR ASSISTANT (10)

Group C (Non-Gazetted) in the Pay Level -- 04 (Rs.25500-81100) of Pay Matrix (Pre-revised Pay Band -- 1, Rs.5200-20200 plus Grade Pay of Rs.2400/-). Vacancies are presently available in Jammu (05) and Srinagar (05) Benches of the Tribunal.

Eligibility criteria:

- (i) Officers from the Central Government or State Government or High Courts and Subordinate Courts --
  - (a) Holding analogous posts on regular basis; OR
  - (b) Holding posts in Pay Level -- 02 of Pay Matrix [Pre-revised Pay Band -- 1, Rs.5200-20200 plus Grade Pay of Rs.1900/-] with 08 years of regular service.

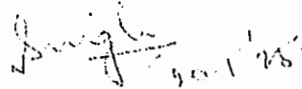
12. JUNIOR ASSISTANT (09)

Group C (Non-Gazetted) in the Pay Level -- 02 (Rs.19900-63200) of Pay Matrix (Pre-revised Pay Band -- 1, Rs.5200-20200 plus Grade Pay of Rs.1900/-). Vacancies are presently available in Jammu (04) and Srinagar (05) Benches of the Tribunal.

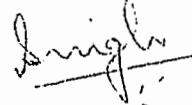
Eligibility criteria:

- (i) Officers from the Central Government or State Government or High Courts and Subordinate Courts --
  - (a) Holding analogous posts on regular basis; OR
  - (b) Holding posts in Pay Level -- 01 of Pay Matrix [Pre-revised Pay Band -- 1, Rs.5200-20200 plus Grade Pay of Rs.1800/-] with 03 years of regular service.

AND



4. The applications in the given Proforma (duly typed in Double Space) together with attested copies of ACR/APAR for the last five years of the eligible officials who are willing to be considered for the said posts and could be spared immediately, may be forwarded to the Principal Registrar, Central Administrative Tribunal, Principal Bench, 61/35 Copernicus Marg, New Delhi – 110001 (Email ID: [estt-cat@gov.in](mailto:estt-cat@gov.in) and [pr-catnewdelhi@gov.in](mailto:pr-catnewdelhi@gov.in)) within a month from the date of publication of this Circular in the Employment News.
5. While forwarding the applications, certificate to the effect that the Officer/official is clear from vigilance point of view and there is no disciplinary case pending/contemplated against him/her, may also be furnished.
6. The department while forwarding applications may please ensure that the Officer/official who volunteers for the post shall not be allowed to withdraw their names later.
7. This Office will not be in a position to return any of the documents provided by the applicant/parent Office of the applicant, irrespective of his/her selection.
8. Officers/officials posted in CAT Srinagar Bench will be eligible for grant of additional allowances in terms of Government rules.
9. Applications received after the expiry of the last date or otherwise found incomplete such as for want of ACR/APAR, vigilance clearance certificate or without the seal of the Office etc. will not be entertained.



(Preeti Singh)

H.J.S

Principal Registrar  
Central Administrative Tribunal  
Principal Bench, New Delhi – 110001.

Sl. No.	Department	Post held	Period		Pay Scale of the post		Brief nature of duties
			From	To	At the time of holding the post	Present	

11. Educational qualifications in chronological order including professional qualifications (as per the following format):

Sl. No.	Degree/Diploma	Year of Passing	Subject Taken	Board/University

12. Category (UR/OBC/SC/ST/PWD): .....
13. Choice of Station/Posting: .....
14. I understand that I shall not be allowed to withdraw my application after selection.

(Signature of the applicant)

**Certificate to be furnished by the Head of Office**

1. Service particulars of Shri/Smt. ....furnished above have been verified from his/her service records and is found correct.
2. Certified that no vigilance enquiry/disciplinary proceeding is pending or contemplated against Shri/Smt. ....
3. Shri/Smt. ....will be relieved of his/her duties from this Office to take up the assignment in the Central Administrative Tribunal on his/her selection for appointment to the post.

Place:  
Date:

Signature:  
Name:  
Designation:  
Office Seal:  
Office Email Id: