

HIGH COURT OF JAMMU & KASHMIR AND LADAKH

(Office of Registrar General at Srinagar)

e-mail: nongazettedmainwing@gmail.com

C I R C U L A R

Subject: - Implementation of Biometric Attendance System.

No. 27 of 2026/RG/NG-277 (I) Dated : 13-08-2026

In continuation to directions of the High Court Circular No. 83 dated 28-06-2018, it is impressed upon all the officers/official of the High Court of Jammu & Kashmir and Ladakh, irrespective of fact whether they remain on official duty in the Court Complexes or outside the Court Complexes, shall get themselves registered in the Biometric Attendance System.

It is further directed that the DDO's of all the three wings shall draw the salary/wages of only those Officers/officials, who are registered with the Biometric Attendance System. However, it is made clear that marking of daily attendance in the Biometric System is not compulsory for those officers/officials, who are on official duties outside the Court Complexes.

**Sd/-
(M. K. Sharma)
Registrar General**

No: 35573-93 of 2026/RG/NG

Dated: 13-08-2026

Copy to:-

1. Principal Secretary to Hon'ble the Chief Justice High Court of J&K and Ladakh, Srinagar
2. Secretary to Hon'ble Mr./Mrs. Justice _____
.....for information of their Lordships.
3. Commissioner/Secretary to Government, Department of Law, Justice and Parliamentary Affairs, Civil Secretariat, Srinagar for information.
4. Registrar Vigilance, High Court of J&K and Ladakh, Srinagar.
5. Registrar Judicial, High Court wing Jammu/Srinagar.
6. Director, Jammu and Kashmir Judicial Academy, Srinagar.
7. Registrar Rules, High Court of J&K and Ladakh, Srinagar
8. Registrar Computers (IT), High Court Main Wing, Srinagar.
9. Central Project Coordinator, e-Courts, High Court Main Wing, Srinagar for uploading the same on the official website of the High Court.
10. Chief Accounts Officer, High Court Main Wing, Srinagar for information and compliance.
11. Accounts Officer, High Court Wing, Jammu/Srinagar for information and necessary/immediate compliance.
12. Assistant Registrar (Accounts) High Court Main Wing, Srinagar
...for information.
13. Chief Librarian, High Court Wing, Jammu/Srinagar for keeping up the record of the same.
14. Order file.


Assistant Registrar (Adm.)